Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

5551 S. Tom Bass Road
Columbia, MO 65201
Phone: (573) 886-4391

MEMORANDUM

TO: Notice of Award
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: November 9, 2026
RE: Contract Award from Bid #*38-01OCT26 – Air Handler Replacement in the Boone County Annex*

Request for Bid *38-01OCT26 – Air Handler Replacement in the Boone County Annex* opened on October 22, 2026. Two bid responses were received. The bid response received from Teel Mechanical Service, Inc. was considered non-responsive due to not completing any of the bid forms required in the Request for Bid.

Award is for the responsive bid submitted by Harold G. Butzer, Inc. for the alternate bid for $91,200.00. Invoice will be paid from department 6200 – Capital R&R - General account 60200 – Equipment Repairs/Maintenance. The budgeted amount was $60,000. Jody Moore, Director of Facilities Management, said the overage will be paid from the contingency in the account.

Att: Bid Tab

cc: Contract File(s)
Jody Moore, FM